



**Community Action Organization of Western New York, Inc.
45 Jewett Ave. Buffalo, NY 14214**

**Board Meeting
November 5, 2018 6:00 p.m.**

<u>Board Members Present</u>		<u>Board Members Absent</u>
Brown, Melissa Cummings-Ford, Doris Drye, Nicole Dunn, Jenine - President Hannah, Hon. Craig Hannah, Maggie F. Jackson, Addie (phone) Johnson, Michael – Vice President Patterson, Julian Perkins, Ashley (phone) Pridgen, Craig D. Shank, Jennifer Shaw, Vernee		John Ingram Howard Patton III Jennifer Nahrebeski Dr. Raquel Schmidt Angela Blue

Staff Members and Others Present

L. Nathan Hare, President & CEO
Catherine Roberts, Senior Vice President
Phyllis McBride – Head Start Administrator
Deanne Montgomery – Vice President
Deirdre Zaleski, Grants Administrator
LaDonna Huff, Board Liaison
Adam W. Perry, Hodgson Russ
Assembly Member Crystal Peoples-Stokes
Patricia C. Sandison, Hodgson Russ (phone)

The CAO of Western New York Inc. Board of Directors November Meeting was held at the corporate office located at 45 Jewett Avenue in Buffalo, NY in the Board Conference Room. November 5, 2018 beginning at 6:02 p.m.

Call to Order

- Board of Directors Meeting called to order by Jenine Dunn at 6:02 p.m. Agenda was reviewed, motion to accept and approve Agenda – by Jennifer shank and seconded by Michael Johnson – Motion carried. Agenda accepted and approved.

Approval of Board Meeting Minutes from September 10, 2018

- 9/10/18 Board Meeting Minutes were reviewed – motion to approve by Jenine Dunn and seconded by Melissa Brown -- Motion carried. Minutes accepted & approved.

Financial Report

- Jenine Dunn moved to approve and submit the Head Start Budget to the Board at the January 7, 2019 meeting – motion seconded by Maggie Hannah. Motion carried.
- Jenine Dunn moved to approve and submit the Early Head Start Budget to the Board at the January 7, 2019 meeting. – Motion seconded by Maggie Hannah – Motion Carried.

Amendment of Bylaws

- Motion to approve proposed amended By-Laws, by Michael Johnson and seconded by Nicole Drye.
- Jennifer Shank moved to table the approval of the proposed amended By-Laws and send to Committee, seconded by Jenine Dunn.
- A vote was taken on the motion to table. Motion carried to send By-Laws to committee.

Director Elections

- Motion by Michael Johnson to approve the slate to fill vacancies and seconded by Nicole Drye.
- Jennifer Shank moved to table the slate and instead vote on each candidate individually and seconded by Jenine Dunn. Motion carried.
- Motion by Michael Johnson and second by Nicole Drye to elect Rev. Craig Pridgen to private sector. Motion carried.
- Motion by Michael Johnson and seconded by Jennifer Shank to elect Raquel Schmidt to private sector. Motion carried.
- Motion by Michael Johnson and seconded by Nicole Drye to elect Angela Blue as the representative of Senator Tim Kenndy. Motion carried.
- Motion by Michael Johnson and seconded by Nicole Drye to elect Jennifer Nahrebeski as the representative of Legislator Lynne Dixon. Motion carried.

Executive Report

- Mr. Hare presented the Executive report. Motion to approve by Melissa Brown and seconded by Michael Johnson. Motion carried.
- Motion to table the committee reports and meeting minutes to the next Board meeting made by Melissa Brown and seconded by Michael Johnson. Motion carried.

Adjournment

- Motion made by Jennifer Shank and seconded by Michael Johnson to adjourn the meeting at 7:52 p.m. Motion carried, meeting adjourned at 7:52 p.m.

Respectfully submitted by LaDonna Huff

MJ:lh